

GOVERNMENT OF MIZORAM  
DIRECTORATE OF RURAL DEVELOPMENT  
MIZORAM: AIZAWL

QUOTATION NOTICE

Dated Aizawl, the 16<sup>th</sup> Dec, 2022.

No. D.14011/1/2022-DTE (RD)/Estt : Sealed Quotation in plain papers are hereby invited by the undersigned on behalf of the Governor of Mizoram from authorized dealers/ agent and for supply of the following items for establishment of Tlabung and Kawrtethawveng RD Blocks. Quotations will be received by the undersigned on or before dt 16.01.2023 (Monday) upto 11:00 am and will be opened on the same date at 2:00 pm at the Office Chamber of Director, Rural Development Department.

TERMS & CONDITIONS

The following items and specifications :

Sl No.	Name of Item	Requirement of		Total
		Kawrtethawng	Tlabung	
1	Officer Table for BDO (T104)	1	1	2
2	Office Table ( Godrej, T-9)	2	2	4
3	Office Table ( Godrej, T-8)	4	4	8
4	Revolving Chair HR Godrej ( with headrest) for BDO	1	1	2
6	Cushion chair with armrest for Staff (CH7B Godrej)	5	5	10
7	Steel Almirah (Big)	2	2	4
8	Steel Almirah ( Small)	3	3	6
9	Plastic Chair ( with arm rest)	15	15	30
10	Computer Table (Big)	3	3	6
11	Floor fan	3	3	6
12	Fridge	1	1	2
13	Long Chair ( wooden)	2	2	4
14	Desktop Computer Intel Core i3 processor, 4GB DDR4 RAM, 1TB HDD 20" LED Monitor Keyboard & Mouse Cabinet with SMPS 600VA UPS	2	2	4
15	Printer	2	2	4
16	HP Copier Machine	1	1	2

16/12  
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RURAL DEV. DEPTT.  
Receipt No... 3361  
Date... 19-12-22

1. The Quotations must be addressed to the Director, Rural Development Department, and Government of Mizoram and the envelope containing the quotation should be superscribed with ' QUOTATIONS FOR PURCHASE OF OFFICE MATERIALS FOR ESTABLISHMENT OF KAWZAWL AND TLABUNG R.D BLOCKS' in capital letters.
2. The Quotations must be super scribed on the cover as 'Quotation for supply of office furniture and equipment.
3. Rate Quoted shall be FOR Kawrtethawveng and Tlabung inclusive of all taxes.
4. Rate/ rates for each item/items should be quoted both in figures and words: correction if any should be initialed with date.
5. The quotation should be accompanied by an earnest money amounting to Rs 1000/- deposited in any recognized Bank pledge in favour of Director to Rural Development
6. The Quotationer may submit the detail specification, warrantee provisions and any other information relating to the items quoted.
7. The undersigned is not bound to accept the lowest quotation but has the right to reject or accept any quotation without assigning ant reason thereof.
8. The successful quotationer must able to supply materials within 1 (one) month from the date of placing supply order.
9. Materials supplied which are found damaged/ inferior quality shall have to be rejected and will be replaced by the Supplier free of cost.
10. Payment shall be made only after the materials are received in full and in good condition. No advance payment shall be made.
11. Any case of litigation shall be under the jurisdiction of Aizawl only.
12. The firm should have local authorized dealer/firm having Tax Identification No. (TIN). Tax/ GST Clearance Certificate for clearing /collecting local taxes, if any and enclosed attested photo copy.
13. The successful bidder may sign an Agreement Deed with the Director, Rural Development Department and Supply Order will be placed after signing Deed of agreement.
14. Quotation submitted without following the above Terms & Conditions shall be summarily rejected.

**Sd/-R. LALTHAZUALA**  
Director  
Rural Development Department  
Mizoram, Aizawl.

Memo No. D.14011/1/2022-DTE (RD)/Estt : Dated Aizawl the 16<sup>th</sup> Dec'2022.

Copy to :

1. The Secretary to the Govt of Mizoram, Rural Development Department for information.
2. The Under Secretary to the Govt of Mizoram, Rural Development Department for information with a request to upload the Quotation Notice to Department Website.
3. The Director, Information & Public Relations Department for publication of the Quotation Notice as under in three(3) leading local newspaper for two(2) consecutive days in abridged form given below.

**SHORT QUOTATION NOTICE**

Sealed Quotation in plain papers are hereby invited by the undersigned on behalf of the Governor of Mizoram from authorized dealers/ agent for supply of the Office materials for establishment of Tlabung and Kawrtethawveng RD Blocks . Quotations will be received by the undersigned on or before dt **16.01.2023** upto **11:00 am** and will be opened on the same date at **2:00 pm** at the Office Chamber of Director, Rural Development Department. Details can be obtained from the Office of Director, Rural Development Department during Office hours and also from Rural Development Department's website at [www.mizorural.nic.in](http://www.mizorural.nic.in)

*R. S. S. 16/12/22*

**Director**

Rural Development Department

W Mizoram, Aizawl.

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