



GOVERNMENT OF MIZORAM
RURAL DEVELOPMENT DEPARTMENT

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OFFICE MEMORANDUM

Dated Aizawl, the 29th September, 2016

No.D.11030/1/15-RD(NREGS) : In continuation of this Department's Order No.12031/2/14-RD(NREGS) dated 27.10.2014 and with a view to ensure better co-ordination and smooth implementation of MGNREGS at the Block level, the following modalities shall be adopted in the functioning of the Addl.P.Os (Zonal) with immediate effect and until further orders.

1. The BDOs who have been designated as P.O (MGNREGA) shall act as the sole controlling authority for MGNREGA in their respective RD Blocks and shall be solely responsible for all aspects of the implementation of the Scheme. All Addl.P.Os (Zonal) shall work under the direction, supervision and control of the respective P.Os and render all possible assistance.
2. Addl.P.O's shall neither be delegated with administrative/ technical/ financial power nor given any an independent charge without prior approval of the Government.
3. In the preparation of Work Plan, Addl.P.O must submit their final plans pertaining to their Zone to the P.O concerned for approval and inclusion in the Block level Plan.
4. For implementation of the Scheme, the DPOs shall release funds for the Block level to the P.O concerned. The P.O shall in turn disburse the funds through the Addl.P.O (Zonal) based on requirement with proper Release Order/Work Order.
5. Addl.P.O (Zonal) shall maintain important documents like Muster Roll, Measurement Book, Pay Register, Bank Cash Book, Vouchers etc for record and official use.
6. Addl.P.O (Zonal) shall submit the work/implementation report to the P.O concerned and maintain Reports and Returns, where necessary. The Addl.P.Os shall also assist the P.Os in MIS entry related works.

Sd/- LALHMINGTHANGA
Secretary to the Govt. of Mizoram
Rural Development Department

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Copy to:-

1. P.S to Hon'ble Minister, Rural Development Department.
2. All District Programme Coordinators(MGNREGA) for information and necessary action.
3. Director, Rural Development Department.
4. All District Programme Officers (MGNREGA) for information and necessary action.
5. All BDO/PO for information and necessary action.
6. All Addl.P.O (MGNREGA) for information and necessary action.
7. Guard File.


(PAUL L. KHUMA)

Under Secy. to the Govt. of Mizoram

Rural Development Department

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